



the National Parent
Forum of Scotland



A · D · E · S
Association of Directors of Education in Scotland

To: All parents of S3 and S4 pupils

The National Parent Forum of Scotland (NPFS) and the Association of Directors of Education in Scotland (ADES) both recognise the importance of parents and carers having information to help them as their children progress through the new qualifications.

The NPFS has been working to gather together information which parents might find useful at this important stage of their children's education and have produced, with the support of Scottish Government, two new resources to help parents and pupils. The first, *Assessment in a Nutshell*, describes the assessment process for the National Qualifications. The second is a set of *Pointers for Parents and Pupils* which provides tips and links to websites where there are resources for learning and revising for the new qualifications.

Both organisations want parents to be at the heart of Curriculum for Excellence, and hope you will find these helpful. Further information will be available from your own school and we would encourage you to contact them if you have any questions.

Iain Ellis
Chair
National Parent Forum of Scotland

Terry Lanagan
Chair
ADES Curriculum, Assessment and
Qualifications Network

Assessment in a Nutshell: National Qualifications

National Qualifications are:

- for young people in S4, S5, S6 and college as part of their Senior Phase in Curriculum for Excellence
- offered in a wide range of subjects and at different levels
- designed to progress learning. Most learners start their journey towards formal qualifications with National 4 and/or National 5 courses progressing from the Level 3 and 4 Experiences and Outcomes in the Broad General Education. Some may start at National 1, 2 or 3, or others may progress directly to Higher
- designed and quality assured by the Scottish Qualifications Authority (SQA) and delivered by schools and colleges, in accordance with SQA guidelines and requirements.

National Qualifications: Assessment

Assessment is how learners, parents, schools, colleges and the SQA know that pupils have demonstrated the required knowledge and skills to gain their National Qualifications. The table below sets out the National Qualifications and their required types of assessment.

| | NATIONAL 1 | NATIONAL 2 | NATIONAL 3 | NATIONAL 4 | NATIONAL 5 |
|-----------------------------|------------|------------|------------|------------|------------|
| Unit Assessment | ✓ | ✓ | ✓ | ✓ | ✓ |
| Added Value Unit Assessment | | | | ✓ | |
| Course Assessment | | | | | ✓ |

Unit Assessment ●●●●●

Unit Assessments are required for all National Qualifications. The number of units will vary depending on subject/level.

- They assess the learning within each subject during the course of the year
- Units are assessed as pass or fail by the school/centre, following SQA quality assurance to meet national standards
- They ensure that required skills, knowledge and understanding have been achieved
- Unit Assessments are carried out by schools/colleges in accordance with SQA guidelines and requirements
- One of seven methods of assessment can be used (see right).

Added Value Unit Assessment ●

Added Value Unit Assessments are required for National 4 qualifications (together with Unit Assessments), and assess the application of learning across the course.

- Units are assessed as pass or fail by the school/centre, following SQA quality assurance to meet national standards
- They ensure that required skills, knowledge and understanding have been achieved
- Added Value Unit Assessments are set by the SQA and will use one of the seven methods of assessment (see right)
- They are carried out by schools/colleges in accordance with SQA guidelines and requirements.

Course Assessment ●

Course Assessments form part of National 5 qualifications (together with Unit Assessments), and assess the application of learning across the course.

- They usually consist of two components from the seven methods of assessment (see above right). Many courses have an Assignment and a Question Paper (exam) which are marked by the SQA. For practical reasons, other courses have components which are assessed by schools/colleges. A few subjects are entirely assessed by schools/colleges in accordance with SQA guidelines and requirements
- They are graded from A to D or as No Award
- They ensure that required skills, knowledge and understanding have been achieved
- They are set by the SQA.

7 Methods of Assessment

- Assignment
- Case Study
- Practical Activity
- Performance
- Portfolio
- Project
- Question paper/test

NATIONALS IN A NUTSHELL

The National Parent Forum of Scotland Summary of Assessment

National
Qualifications
ASSESSMENT

Reassessment and SQA Services

Unit Assessment and National 4 Added Value Unit Assessment

- Speak to your school/college which will have an internal reassessment or appeals procedure
- SQA guidance allows one, or in exceptional circumstances, two opportunities to resubmit work for reassessment.

National 5 Course Assessment

- Speak to your school/college to raise your concern and seek advice
- For internally assessed components, your school will have an internal reassessment or appeals procedure
- For final results, the SQA has replaced its appeals service with Results Services. Only schools/colleges can access these services on behalf of learners. Visit www.sqa.org.uk/resultsservices for more information
- There are now two services: the Exceptional Circumstances Consideration Service (bereavement, serious illness etc) which requires evidence to be submitted before the results are issued; and the Post-Results Service (a clerical check or a marking review) which can be requested after results are issued. Grades can go up or down.

Results

- National certificates and results are sent out by post by the SQA in early August
- Learners can also sign up to receive their results by text and/or email through MySQA (www.mysqa.org.uk)
- Certificates show both courses and units that have been passed
- Units passed by the learner will appear on certificates, even if the overall course is not passed
- National 1, 2, 3, 4 courses will be recorded as Pass on the certificate; National 5 courses will be graded A to D
- Grades A to C are a Pass; D recognises achievement
- Details of courses taken but not passed are given in the covering letter that accompanies the certificate.

Additional Support for Learning

Information about Assessment Arrangements

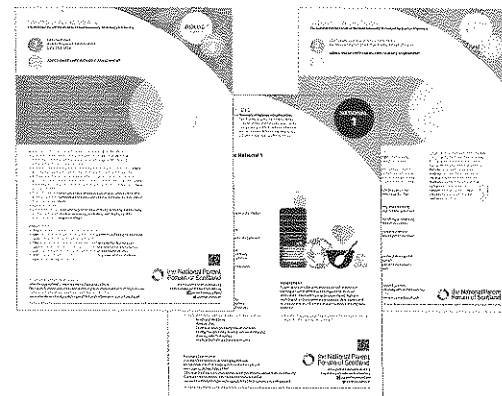
Young people with additional support needs may be eligible for tailored assessment arrangements such as extra time, use of a computer, digital question papers/tests

- Speak to your school/college about your child's eligibility and about assessment arrangements
- Visit the SQA's assessment arrangement pages at www.sqa.org.uk/assessmentarrangements
- Visit CALL Scotland's website (www.callscotland.org.uk) for information on using technology to support learning
- Visit www.adapteddigitalexams.org.uk for details about digital assessment
- Contact Enquire, the national additional support for learning advice organisation, via their website www.enquire.org.uk

Other Awards and Qualifications

Awards give young people more opportunities to demonstrate their achievements and receive recognition for their skills in specialist areas. Many awards are available, including Personal Development, Leadership, Internet Safety and Personal Finance.

Information can be found at www.sqa.org.uk/awards, www.sqa.org.uk/skillsforwork and www.sqa.org.uk/npa



For more detailed information on the National Qualifications and Assessment:

Visit the SQA website: www.sqa.org.uk/cfeassessment and www.sqa.org.uk/cfesubjects

The SQA exam timetable is available at www.sqa.org.uk/timetable



The National Parent Forum of Scotland's 'Nationals in a Nutshell' summarise National Qualifications. They are available at www.parentforumscotland.org



Also visit Education Scotland's Parentzone www.educationscotland.gov.uk/parentzone

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